

Wisconsin Land Title Association

Speaker Criteria

As drafted and passed by the WLTA Education Committee, 8/2006

All speakers for the Certificate Courses, Closing and Escrow Courses and Pre-Licensing Courses sponsored by the WLTA will be approved in advance by the Education Committee in its sole discretion. The Committee seeks qualified candidates with teaching experience and a knowledge of the subject matter to be taught. Although the Committee reserves the right to make exceptions, the following are the criteria by which teaching volunteers will be evaluated:

- You must be an active member of the Wisconsin Land Title Association and a member of the Education Committee.
- You must submit a letter recommendation or proof of previous instructional experience.
- You must have taken and passed the course that you intend to teach, at your expense.
- If you are uncertain as to which course you would like to teach, you may audit up to two days for the Certificate Courses and once for the Closing Modules.
 - To audit a course, please request an Audit Registration.
 - The Audit Registration will be billed to you at the current course rate and will entitle you to sit in on the courses being offered that day only.
 - You may audit all three courses being taught that day, but we ask that you respect the students and teachers in the courses by doing so quietly.
 - You may not take any of the tests and your attendance will not count toward the requirement of taking and passing the course that you intend to teach because you are not spending a full day in any one course.
 - During your course audit, you will be permitted to attend the lunch and Networking Reception as these are included with your registration, but the Association will not provide you with lodging or other meals.
 - You will not receive the books for the courses.
 - When you have taken and passed the course you intend to teach and have taught the course on your own, one Audit Registration fee will be refunded to you.
 - NOTE—If you do not already possess your Intermediary's License, you may not audit or teach the Pre-Licensing Course.
- You must act as an assistant or in a team teaching experience for the course you wish to teach. When you assist or team-teach, the WLTA will cover the cost of dinner/reception and hotel room the night before the course and lunch the day of the course.
- Recommendation for approval – Before you are certified as an instructor, the WLTA Education Committee must receive the recommendation of a seasoned WLTA instructor who has seen your presentation of the course material.
- Full Committee Approval – The full Education Committee shall approve the potential speaker to be certified to teach. The Committee shall determine how

many times a potential new instructor must team teach prior to receiving certification.

- Honorariums are reserved for “Certified” instructors approved by the WLTA Education Committee only. Honorarium amounts are suggested by the Education Committee and approved by the WLTA Board of Directors.

The Education Committee has certified all persons who have taught Certificate Courses, Closing and Escrow Courses and Pre-Licensing Courses to date as instructors.