

Wisconsin Land Title Association

TITLE EXAMINER COURSES



WISCONSIN
LAND TITLE
ASSOCIATION

Founded 1906

A comprehensive series of courses tailored to give a complete overview of the title insurance process, enhancing the basic knowledge of beginners as well as challenging experienced title professionals. Designed as a supplemental training vehicle for employers.

March 7 & 8, 2019

The Wisconsin Bankers Assn. Building
4721 S. Biltmore Lane, Madison
Just off I90/94-East Side of Madison
In American Parkway Business Park

Thursday, March 7: Course I, Course III, Course V
Friday, March 8: Course II, Course IV, Course VI

**Hotel choices within a few blocks
of the WI Bankers Building**



5217 E. Terrace Dr.
608-245-0123

Ask for the CORPORATE rate
for Wisconsin Land Title
Association OR WLTA

More Hotel options on
WLTA website-
Education Opportunities-
Title Examiner Courses



5045 Eastpark Blvd
608-241-7070

Ask for the CORPORATE
rate for Wisconsin
Land Title Assn.

Registration 8:30 a.m.
Class 9 a.m.- 3:30 p.m.
Lunch 1 hour-included in registration
2-15 minute breaks-10:30 & 2:15 p.m.



Fees: \$150/registrant-WLTA Members
\$200/registrant-Gov't. Employee
\$250/registrant-Non Members



5109 W. Terrace
608-249-4220

Ask for the CORPORATE rate for the
Wisconsin Land Title Assn.

Title Examiner Course I

Prerequisites: None
Course subject matter:
Overview of Abstracts & Letter Reports
Owner's & Loan Policies of Title Insurance
Covered Risks-Exclusions-Conditions
Title Insurance Commitments
Schedule A
Schedule B-I
Proper Requirements
Brief Review of Homestead
Schedule B II
Standard Exceptions
Proper Format
Searching the Public Record
Register of Deeds
Documents in the Chain
Clerk of Courts
Actions Affecting Real Estate
Liens & Judgments
Treasurer/Tax Lister
Taxes, Specials & Maps
Exam

Title Examiner Course IV

Prerequisites:
Title Examiner Certificate Courses
I, II, & III
Course Subject Matter:
Legal Descriptions
Surveys
Encroachments
Adverse Possession
Water Boundaries
Condominiums
Planned Unit Developments
Exam

Title Examiner Course II

Prerequisites:
Title Examiner Certificate Course I
Course subject matter:
Marital Property and Homestead
Rights
Court Matters
Divorce
Probate
Guardianship
Foreclosure
Exam

Title Examiner Course V

Prerequisites:
Title Examiner Certificate Courses I, II, III & IV
Course subject matter:
Other Legal Entities
Corporations
Partnerships
Sole Proprietorships
Limited Liability Companies
Limited Liability Partnerships
Trusts
Churches
Non Profit Organizations
Power of Attorney
Bankruptcy & Receiverships
Transfer Tax-Exceptions for Entities
Apparent Authority
Exam

Title Examiner Course III

Prerequisites:
Title Examiner Certificate Courses I & II
Participants will:
Understand the 4 types of legal descriptions
Listen to a brief history on the origins of legal
descriptions
Understand common legal description terms
Be able to use a scale & compass
Be able to map metes & bounds descriptions
Be able to read & map a tax bill/tax roll
description
Be able to recite acreage in section divisions
Be able to pinpoint any property in Wisconsin
via its legal description
Be able to handle angles & measures
Exam

Title Examiner Course VI

Prerequisites:
Title Examiner Certificate Courses
I, II, III, IV & V
Course subject matter:
Common Residential Endorsements
including Gap Requirements with
the new 2006 policy forms
Access Issues
Easements-Excepting & Insuring
Property Taxes
Special Assessments & Changes
Tax Sales
Exam

WLTA -TITLE EXAMINER COURSES



- A series of 6 full day education courses for title agents that encompass basic industry knowledge as well as advanced curriculum on title examining.
- Title Industry Professionals: It is recommended that you have from 3-6 months of experience in the title industry prior to taking Course I.

Dates & Schedule of Course Offerings will be posted on the WLTA website and in periodic education mailings. Each of the 6 courses is a full day of instruction offered three times per year. (Spring, Summer, Fall)

- Courses I, III & V offered in 3 individual classrooms on Day 1.
- Courses II, IV & VI in 3 individual classrooms on Day 2.

Fees \$150 Members \$200 Government Employees
\$250 Non Members*

*If a non member joins the WLTA within the same year as attendee participates in Course, \$100/course non-member fees will be applied to WLTA membership dues.

Add \$25 for taking courses out of sequential order or as a free standing course. (see below).

Sequential Order of Courses We recommend you take the courses in sequential order, however, you may take them out of order for an additional \$25 per course. Or you may choose to take a single free standing course for \$175 members or \$275/non-members.

Exams

- You must successfully pass the exam for each course. It is our intent to administer an exam that is very manageable based on the curriculum taught that day.
- Exams consist of approximately 35 multiple choice and/or true & false questions and are open book or another format chosen by the instructor.
- A passing grade will be required for each course. Each instructor will offer details on what that passing grade is for their exam/course.
- It is not our intent to include trick or confusing questions. Our goal is for registrants to enjoy these courses and to leave with knowledge of the title insurance industry.
- You will correct your own exam upon completion.

Certificates & Plaques Certificates are awarded daily for each course. Graduates who successfully complete all 6 courses will receive a graduate plaque.

Confirmations, Important Details & Driving Directions will be forwarded to all registrants by email.

Test-Out You have the option to test-out of any course without participating in the class. The cost to test-out is the same as the course fees. To test-out, you will either attend the exam portion of a scheduled class, arriving by no later than 1:30 p.m. or make special arrangements with the Association Office to administer the test(s).

Registration Closing Date: Registration will close at the end of the day on the Monday the week of the classes. If you have not received an email confirmation before midnight on that date, contact the WLTA office IMMEDIATELY to make sure your registration was received.

Cancellation Policy After submitting your registration form to the WLTA, you will be emailed a confirmation whether you have submitted payment or not. Once you have received the confirmation you are officially registered and may not cancel without penalty. Anyone who cancels before the end of the business day on **Monday the week of the classes** will receive a refund minus a \$10/course processing fee. Those who cancel after that will receive a refund minus a \$40/course fee. Those who do not contact the WLTA office prior to the event and do not show up for the courses, shall forfeit \$75/course.

Continuing Education Credits WI Continuing Legal Education Credits: 6.5 hours of credit per course will be applied for with the WI Board of Bar Examiners. Approval, if granted, will be posted on www.wlta.org. Assessor credits are available upon request prior to the courses.

Please indicate on your registration form if you are seeking Continuing Education credits. Thanks!

Faculty For a complete list of faculty, go to www.wlta.org and click on "Education Opportunities"

Wisconsin Land Title Assn.
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